HOW TO SUBMIT FACILITY RENTAL APPLICATION

1. Create an account on the Monroe County Rec. Dept. website

(https://parksrec.egov.basgov.com/monroecounty) and choose "Fields/Gym Rentals".



2. Choose the field you want to reserve and click "Request".





3. Choose the date/time of rental and click "Submit Application".

4. Read and Accept Waiver.



5. Upload Insurance certificate and fill in Sport and Age Group. When application is completed, it will be reviewed, and you will receive "Accepted" or "Rejected" from the Rec. Dept.

 ③ Facility Reservation ← → C 	parksrec.egov.basgov	Free Online Time Sheet Calculato × v.com/monroecounty/Registration	+ /Facility?FacilitySeasonId=464&Ta	ıgld=478			× - ピ☆	ø × □ ◎ :
Monroe County Par.	🥱 Registration	🔄 Home 🛛 🛆 My Drive - Google	Kee Online Time S @ Mor	nroe County, GA				
	Parks & Rec	Admin ▼ Programs ▼ Fa	Complete Reservation		×	70	REP.	
	3pm		Fees				1.3	
and the second	4pm		Field Rental		\$30.00		129	
	5pm		Insurance Certificate				No	
	Zom		Please Uplo	oad a File	Upload			
Contraction of the second	8pm		Sport					
1553	9pm		Age Group					
	10pm							
	11pm			Reserve				
the second								
			Submit Applicatio	on and Request Anot	her	 		
			Submit	t Application				
문 🔎 Type her	e to search	0 #	🔲 💁 🥵 🖷	x 🧿 🔥 🔇) (C)	~ 4	» ╦ 🕞 12 8/	2:39 PM

6. Once you receive "Accepted", log in to your account, click the notification button, and select "here" to load into cart and proceed with payment.

